

Bihar Medical Services & Infrastructure Corporation Ltd. Patna

**Pre-Qualification document
For
Construction of Government Medical College & Hospital, Bettiah,
Bihar**

Estimated Cost- : Rs. 525 Crore (Approx)

Cost of Pre-Qualification Document: Rs. 41854/-
(Rs. forty one thousand eight hundred fifty four only)

**Architects & Consultants:
DDF Consultants Pvt. Ltd., New Delhi**

Name of work: Construction of Government Medical College & Hospital at Bettiah, Bihar

**Pre-Qualification Document
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Bihar Medical Services & Infrastructure Corporation Limited

(A Govt. of Bihar Undertaking)

5th Floor Bismaun Bhawan, Gandhi Maidan, Patna-800001

Tel:-0612-2219634/35, Web:- www.bmsicl.gov.in

NOTICE INVITING PRE-QUALIFICATION

For Construction of Government Medical College & Hospital, Bettiah,

District -West Champaran, Bihar

N.I.T No.-BMSICL/Infra/04/2013 Dt.-14.8.2013

(Through E-Procurement Mode Only)

Managing Director, Bihar Medical Services & Infrastructure Corporation Ltd (BMSICL), Patna invites Pre-Qualification Bid through e-procurement process from Firms/Contractors of repute specialized in Civil Works for construction of Government Medical College and Hospital at Bettiah, West Champaran District, Bihar with Earthquake Resistant Structure & Green Building specifications.

2. Scope of Work:

The Proposed Campus is to be constructed in a piece of land measuring about 25 acres. The Scope of work under this package includes Civil works, internal plumbing & sanitary works, electrical works (LT & HT), site development, sewerage treatment plant, fire detection , fire alarm and suppression, CCTV, BMS, landscaping etc. The main features of civil construction works are as below:

Sl. No.	Name of work	Approximate Cost (Rs.)	Cost of Pre-Qualification Document (In Rs.)	Period of Completion
1.	Construction of Govt. Medical College and Hospital Campus Comprising of College Building, 500 bedded Hospital, Auditorium, Guest House, Hostels, Faculty and Staff Residences, and other supporting Blocks etc. at Bettiah, Dist-West Champaran, Bihar.	525 Crores	41,854/-	24 months

3. Tender Schedule:

Sl. No.	Activity	Date
1.	Date of issue of Notice Inviting Pre-Qualification	14.8.2013
2.	Period of Sale of Pre-Qualification document (Download)	From 20.8.2013 at 10:00 hrs. (www.eproc.bihar.gov.in) To 10.9.2013 upto 15:00 hrs. on (www.eproc.bihar.gov.in)
3.	Date, Time and Place of Pre-Bid meeting	26.8.2013 at 15.00 hrs. in the office of BMSICL.
4.	Last Date and time for receipt (upload) of Pre-qualification Bid	11.9.2013 upto 15:00 hrs. on website (www.eproc.bihar.gov.in)
5.	Date/Time for submission of Original/Hard Copy of tender fee and Pre-qualification Bid documents.	12.9.2013 upto 15.00 hrs. in the office of BMSICL.
6.	Date/Time and Place for Opening of Pre-qualification Bid	12.9.2013 at 15.30 on (www.eproc.bihar.gov.in)

4. General Instructions:-

- (1) The pre-qualification criteria and other conditions can be seen in the pre-qualification document downloaded from the website of www.eproc.bihar.gov.in.
- (2) The pre qualification document should be submitted through e-tendering/e-Procurement portal only. No other form of tender submission will be valid for evaluation.
- (3) For participating in the above E-Tendering process, the contractor shall have to get themselves registered with the service provider so that user ID, Password and Digital Signature are issued to them. This will enable them to access the website (www.eproc.bihar.gov.in) and download/participate in E-tender. For this, intending bidders may contact E-Procurement Helpdesk at 1st floor, M/22, Bank of India Building, Road No- 25, Sri Krishna Nagar, Patna- 800020. Telephone No.0612-2523006 Mob No.9939035696.
- (4) Tenders duly filled and accompanying all supporting documents, should be uploaded in the e-Procurement/e-Tendering portal as per defined schedule in **Item No.-3**, after which no tender would be accepted. The bidder shall submit their eligibility and qualification details in the On-line standard formats given in e-Procurement website. The bidder shall upload the scanned copies of all the relevant certificates, documents which are necessary to support his eligibility criteria at the e-Procurement website. The bidder shall sign and stamp on all the pages of statements and documents, certificates uploaded by him owning responsibility for their correctness/authenticity. It is also essential to submit one copy of uploaded pre-qualification document in hard copy in a separate envelope, self signed on each paper of the document, for comparing in the office of BMSICL, Patna upto next day after last date of submission i.e. **upto 15.00 hrs on 12th September 2013**.
- (5) The cost of pre-qualification document as mentioned above shall be paid in the form of Bank Draft issued from any Nationalized/Scheduled bank in India and drawn in favour of Bihar Medical Services and Infrastructure Corporation Limited, Payable at Patna. Original Bank Draft will have to be deposited along with hard copy of pre-qualification document in the office of BMSICL on or before **15.00 hrs on 12th September 2013** failing which tender will be rejected.
- (6) No claim shall be entertained on account of disruption of internet service being used by bidders. Bidders are advised to upload their bids well in advance to avoid last hour's technical snags.
- (7) Corrigendum/ Addendum, if any, will be published on the website itself.
- (8) Any clarification regarding the above work can be had from the office of the undersigned. For clarification regarding the e-Tendering process, e-Procurement help desk may be contacted.
- (9) Managing Director, BMSICL reserves the right to reject any or all the applications without assigning any reason.

Managing Director
BMSICL, Patna

SECTION I

BRIEF PARTICULARS OF THE WORK

1. Department of Health , Govt. of Bihar through Bihar Medical Services & Infrastructure Corporation Limited proposed to construct a Government Medical College & Hospital at Bettiah, Bihar comprising of the following:-

1.1 The Proposed Campus Areas is about 25 acres.

1.2 . Total area of all structure is about 1, 55,000 sqm.

1.3 The campus is proposed to be designed and constructed as a Green Building Campus.

1.4 The work required for construction of Government Medical College & Hospital, Bettiah, Bihar shall include but not limited to Construction of Hospital Building, College Building Auditorium, Guest House, Resident Doctor Hostel, Boys Hostel, Girls Hostel, Student Recreation, Community Block, Club for staff, Principal Residence, Residential Quarters including Internal & External Plumbing, Sanitary Works etc. in all building.

1.5 The work also includes development of site comprising of Roads, Pathways, Driveway, Boundary wall, Landscaping, Waste disposal, Sewerage, Parking, External Services viz. External PHE. Drainage, Electrical & Fire fighting HVAC etc.

1.6 The work shall be executed as per the Bihar State P.W.D. pattern on their standard contract forms according to the specifications of BCD / CPWD/ Architect Consultant.

2.0 The Prime Consultants for the project is:

DDF CONSULTANTS PRIVATE LTD
AN (ISO -9001: 2000 CERTIFIED)
501, B-9 ITL TWIN TOWER,
NETAJI SUBHASH PLACE, PITAMPURA
NEW DELHI-110034, PH: 011-47400500

SECTION II

Time Frame of Works

- 1.0 The total Time period for construction is estimated as 24 months. The Project work will be prioritized and construction will have to be done in a phased manner.
- 2.0 The construction work will have to start within 30 days of award of contract even if 25 % of the total land is made available...

SECTION III

INFORMATION & INSTRUCTION FOR APPLICANTS

1.0 General:

- 1.1 Application for Pre-Qualification shall be made through Letter of transmittal given in Section IV and forms of Pre-Qualification given in Section V.
- 1.2 All information called for in enclosed forms should be furnished against the relevant columns in the form. If for any reason, information is furnished on a separate sheet, this fact should be mentioned against the relevant column. Even if no information is to be provided in a column and “nil” or “no such case “ entry should be made in the column . If any particulars / query is not applicable in case of the applicant, it should be stated as “not applicable “The applicants are cautioned that not giving complete information called for in the application forms or not giving it in clear terms or making any change in the prescribed forms or deliberately suppressing the information may result in the applicant being summarily disqualified. Applications made by any other source and those received late will not be entertained.
- 1.3 The application should be type-written. The authorized signatory of the applicant should sign each page of the application.
- 1.4 Overwriting should be avoided. Correction, if any should be made by neatly crossed out, signed with date and rewriting. Pages of the Pre-qualification document should be signed, numbered and hard bound.
- 1.5 References, information and certificates of the respective clients certifying suitability, technical Know-how or capability of the applicant should be signed by an officer not below the rank or Executive Engineer/Project Manager or equivalent.
- 1.6 The applicant may furnish any additional information which he thinks is necessary to establish his capabilities to successfully complete the envisaged work. It is advised not to furnish any superfluous information. No information shall be entertained after submission of Pre-Qualification document unless it is called for by the Employer.
- 1.7 Any information furnished by the applicant found to be incorrect either immediately or at a later date, would render him liable to be debarred from tendering / taking up work in BMSICL.
- 1.8 The Pre-Qualification documents in prescribed form duly completed and signed should be submitted in a sealed cover. The sealed cover superscripted “**Construction of Government Medical College & Hospital at Bettiah, Bihar** “shall be received by
The Managing Director or his authorized representative up to 3.00 PM on 12.9.2013.

Documents submitted in connection with Pre-Qualification will be treated confidential and will not be returned.

- 1.9 Prospective applicants may request clarification of the project requirements and Pre-Qualification documents. Any clarification given by the Employer will be forwarded to all those who have purchased the Pre-Qualification document. No request for clarification will be considered after submission of P.Q Documents.

2.0 Definitions:

The following words and expressions have the meaning hereby assigned to them.

- 2.1 Employer: Means the Bihar Medical Services & Infrastructure Corporation Limited acting through the Managing Director, PATNA
- 2.2 Applicant: Means the individual, proprietary firm, firm in partnership, company, J V formed according to guidelines attached .
- 2.3 “year” means “Financial year “ unless stated otherwise.

3.0 Method of Application:

- 3.1 If the applicant is an individual, the application shall be signed by him above his full type written name and current address.
- 3.2 If the applicant is a proprietary firm, the application shall be signed by the proprietor above his full type written name and the full name of his firm with his current address.
- 3.3 If the applicant is a firm in partnership, the application shall be signed by all the partners of the firm above their full type written names and current addresses or alternatively by a partner holding power of attorney for the firm. In the later case a certified copy of the power of attorney should accompany the application. In both cases a certified copy of the partnership deed and current address of all the partners of the firm should accompany the application.
- 3.4 If the applicant is a Company, the application shall be signed by a duly authorized persons holding power of attorney for signing the application accompanied by a copy of the power of attorney. The applicant should also furnish a copy of the Memorandum and Articles of Association duly attested by a Public Notary.

4.0 FINAL DECISION MAKING AUTHORITY

The employer reserves the right to accept or reject any application and to annul the Pre-Qualification process and reject all applications at any time, without assigning any reason thereof.

5.0 PARTICULARS PROVISIONAL

The particulars of the work given in section -I are provisional. They are liable to change and must be considered only as advance information to assist the applicant.

6.0 SITE VISIT

The applicant is advised to visit the site of work at his own cost, and examine it and its surroundings to himself collect all information that he considers necessary for proper assessment of the prospective assignment.

7.0 CRITERIA FOR ELIGIBILITY FOR PRE-QUALIFICATION

Interested tenderers who fulfill the following eligibility criteria shall be eligible for evaluation for prequalification under clause 8. Non submission of required documents/requirements under this clause will lead to rejection.

7.1 EXPERIENCE

The contracting Firm/Agency/JV should have satisfactorily **completed** as a Prime contractor during the **last five years**, ending March 2013,

i) Construction of a hospital project (excluding residential component) on composite basis (civil works along with services like plumbing, electrical, HVAC etc.) having total cost not less than 25% of the estimated value of the project put to tender in last 5 years ending on 31st March 2013.

ii) Three works of similar nature each costing not less than 40% (forty percent) of the estimated cost.

Or

Two works of similar nature each costing not less than 60% (sixty percent) of the estimated cost.

Or

One work of similar nature costing not less than 80% (eighty percent) of the estimated cost.

“Similar Work” shall means:-

Construction of

- a) Medical College/Medical College & Hospital Building ‘or’
- b) Institutional Building more than 15 mtr in height ‘or’
- c) Educational Building more than 15 mtr. in height ‘or’
- d) Residential Building more than 15 mtr in height

On Composite basis i.e. civil works along with services like plumbing, electrical, HVAC Etc. for Central/State Govt. / PSU/ Private Sector.

The completion certificate shall be issued by employer not below the rank of Executive Engineer or Project Manager. In case of private client the completion certificate issued by employer should be certified by CA and supported with TDS certificate. The bidders shall have to also submit good quality digital photographs of the completed projects. In case of projects completed overseas, the completion certificate should be duly attested by the embassy (Indian & the project country).

7.2 TURN OVER

The contracting Firm/Agency should have achieved during last **Five Years** in any one year a minimum annual financial turnover [in all classes of Civil Engineering Construction works only] of at least **50% (fifty percent) of the estimated cost of work**, ending on 31st March 2013. The annual turnover of previous years will be adjusted to 2012--2013 price level based on annual inflation of 8% (eight percent) for a year. Certificate from statutory auditor is required to verify the turnover from Civil engineering Construction works.

7.3 PROFIT & LOSS

Should not have incurred any loss in more than two years during the immediate last five consecutive financial years ending 31.3.2013. The statement should be duly certified by the chartered accountant. Submit the audited Profit & Loss Account to verify the same. For FY 2012-13, Provisional Profit & Loss Account certified by Chartered Accountant may be submitted.

7.4 SOLVENCY

The Firm / Agency have to produce Bankers Solvency Certificate or Revenue Solvency Certificate of Value not less than 40% of the estimated cost of the project.

7.5 BIDDING CAPACITY

The bidding capacity of the contractor should be equal to or more than the cost of the work. The bidding capacity shall be worked out by the following formula:-

$$\text{Bidding capacity} = (A \times N \times 3 - B).$$

Where,

A= Maximum value of construction works executed in any one year during the last five years (updated to the price level of the year 2012-13) taking into account the completed as well as works in progress. Work in progress value must be certified by Statutory Auditor or any Chartered Accountant.

N= Numbers of years prescribed for completion of work for which Pre-Qualification application has been invited.

B= Value of existing commitments and on going works to be completed during the period of completion of work for which Pre-Qualification has been invited.

Note:-The statements showing the value of existing commitments and on-going works as well as the stipulated period of completion remaining for each of the works listed should be countersigned by the Engineer in charge, not below the rank of an Executive Engineer or equivalent.

7.6 OTHER QUALIFICATION CRITERIA

(A) The Firm/Agency should be a well established and reputed firm specialized in the trade and registered as a legal entity. The Firm/Agency should be operational for a minimum period of **seven years** and having experience and capacity in the execution of similar nature of works. Documents related to constitution of the firm/agency should be submitted to establish the said.

(B) The firm / Agency should produce evidence of access to lines of credit and availability of other financial resources facilities (10% of contract value), certified by the Bankers (Not more than 3 months old from the date of tender).

- (C) The Bidder shall furnish undertaking that it would be able to invest minimum cash up to 25% of contract values of project, during implementation of work.
- (D) Submit the Copies of the Audited Balance Sheet and Profit and Loss Account including Auditor's Report for the last five financial years i.e. 2008-09, 2009-10, 2010-11, 2011-12, 2012-13. For FY 2012-13 Audited/Provisional certified by Chartered Accountant.
- (E) Submit the copy valid sales tax/Work contract tax or Vat No., PAN/Service tax registration No & EPF No.
- (F) Submit an affidavit (Form-G) before the Magistrate/ Notary on stamp paper of Rs. 100 (Non-judicial) stating that "In case any ambiguity is noticed in the documents submitted that any stage, we shall be entirely responsible and liable for any action as deemed fit under the law" shall be submitted by the Firm/Agency with Pre-Qualification Document.
- (G) Submit the instruments such as power of attorney, resolution of board etc., authorizing an officer to sign and submit prequalification documents with the prequalification documents duly signed by the Authorized signatory of the Company / Firm and such authorized person of the bidder should sign and deal with the bid documents.
- (H) Submit the duly filled forms of Pre-Qualification given in Section V along with the supporting documents.

7.7 JOINT VENTURE

Joint venture is permitted subject to fulfillment of criteria laid down by RCD Govt. of Bihar vide letter no. 8131 (S), Dated-24/7/2012 (annexure -I).

8.0 EVALUATION CRITERIA FOR PRE- QUALIFICATION

Evaluation under clause 8 will be done only of those bidders who have fulfilled the requirements of clause 7. Submit the required documents for all the evaluation criteria under this clause to the satisfaction of BMSICL.

8.1 For the purpose of Pre-Qualification applicants will be evaluated in following manner.

8.1.1 The initial criteria prescribed in para 7.1 to 7.7 of Pre-Qualification Document above in respect of experience of similar class of works completed, bidding capacity and financial turnover etc. will first be scrutinized and the applicant's eligibility for Pre-Qualification for the work is determined.

8.1.2 The applicants qualifying the eligibility criteria as set out in para 8.1.1 above will be evaluated on following criteria by scoring method on the basis of details furnished by them.

- | | |
|---|------------------|
| (a) Financial Strength (Form "A") | Maximum 20 Marks |
| (b) Experience in similar nature of Work during last six years (Form "B") | Maximum 20 Marks |
| (c) Performance on works (Form "D") | Maximum 40 Marks |
| (d) Personnel and Establishment (Form "E" & "E-1") | Maximum 10 Marks |
| (e) Plant & Equipment (Form "F") | Maximum 10 Marks |

Total 100 Marks

Criteria for Evaluation of the Performance of Contractors for Pre-Eligibility

Sl. No.	Attributes	Marks				Evaluation
1.	Financial strength	20 Marks (Maximum)				
	Annual Turn Over	20 Marks				60 % Marks for meeting minimum eligibility criteria and 100% marks for twice the minimum eligibility criteria or more. In between on Pro-Rata basis
2.	Experience in similar class of work	20 Marks				60 % Marks for meeting minimum eligibility criteria and 100% marks for twice the minimum eligibility criteria or more. In between on Pro-Rata basis
3.	Performance on work	40 Marks (Maximum)				
	(A) Time over run	20 Marks (Maximum)				
	If TOR is =	1.0	1.5	2.0	>2.5	
	(i) Without levy of compensation	20	15	10	5	
	(ii) With levy of compensation	20	5	0	-5	
	(iii) levy of compensation not decided	20	10	0	0	
	(B) Performance of work (quality)	10 Marks (Maximum)				
	(i) Very Good	10 Marks				
	(ii) Good	7.5 Marks				
	(iii) Fair	5 Marks				
	(iv) Poor	0 Marks				
	© Completion of Green Building Project	10 Marks (Maximum)				Certificate issued by GRIHA be enclosed for evaluation
	(i) Achieved 5 star Rating	10 Marks				
	(ii) Achieved 4 star Rating	8 Marks				
	(iii) Achieved 3 star Rating	6 Marks				
	(iv) Achieved 2 star Rating	4 Marks				
	(iv) Achieved 1 star Rating	2 Marks				
4.	Personnel and establishment.	10 Marks (Maximum)				
	(i) B.E. with 20 years experience	1 Marks for each Max 3 marks				
	(ii) B.E. with 15 years experience	0.75 marks for each max 3 marks				
	(iii) B.E. with 10 years	0.50 marks for each max 2				

	experience	marks	
	(iv) Diploma Engineer with 10 years experience	0.25 marks for each max 2 marks	
5.	Plant and equipment	10 Marks (Maximum)	
	(i) Formwork	0.5 Mark for 5000 Sqm. (Maximum 3 Marks)	
	(ii) Tower Crane	0.5 Mark for each (Maximum 2 Marks)	
	(iii) Building Hoist	0.25 marks for each up to max 1 marks	
	(iv) Excavator	0.25 marks for each up to max 1 marks	
	(v) Batch Mix Plant	1 mark for each up to max 3 marks	

To Pre-qualify, the applicant must secure at least sixty percent marks in criteria (1) & (2) each and 50% in criteria (3), (4) & (5) put together and **sixty percent marks in aggregate.**

In case number of qualifying Contractors / Firms is less than expected the qualifying marks may be revised by the BMSICL.

8.2 Even though an applicant may satisfy the above requirement, he would be liable to disqualification if he has:

- (a) Made misleading or false representation or deliberately suppressed the information in the forms, statements and enclosures required in the pre-qualification document.
- (b) Record of poor performance such as abandoning work, not properly completing the contract, or financial failures/ weaknesses etc.

9.0 **FINANCIAL INFORMATION**

Applicant should furnish the following financial information:

Annual financial statements for the last six years (in Form "A")

10.0 **EXPERIENCE IN CIVIL WORKS HIGHLIGHTING EXPERIENCE IN SIMILAR WORKS**

10.1 Applicant should furnish the following:

- (a) List of all works of similar class successfully completed during the last five years (in form "B")
- (b) List of the projects under execution or awarded (in Form "C")
- (c) Works for which bids are already submitted (in form "C1")

10.2 Particulars of completed works and performance of the applicant duly authenticated / certified by an officer not below the rank of Executive Engineer or equivalent should be furnished separately for each work completed or in progress (in Form "D")

11.0 ORGANISATION INFORMATION

Applicant is required to submit the following information in respect of the organization (in Form “E” & “E-1”)

- (a) Name & postal address. I/c telephone & Tele Number etc.
- (b) Copies of original documents, defining the legal status, place of Registration and principal places of business.
- (c) Names & Title of Directors and Officers to be concerned with the work, with designation of individuals authorized to act for the organization.
- (d) Information on any litigation in which the applicant was involved during the last six years, including any current litigation.
- (e) Authorization for employer to seek detailed references.
- (f) Number of Technical & Administrative Employees in the company and how these would be involved in this work (in Form “E-1”)

12.0 CONSTRUCTION PLANT & EQUIPMENT

Applicant should furnish the list of construction plant and equipment including steel shuttering centering and scaffolding likely to be used in carrying out the work (in Form “F”) Details of any other plant & equipment required for the work (not including in form “F”) and available with the applicant may also be indicated.

13.0 EMPANELMENT FOR TENDER

After evaluation of pre-qualification application, a list of qualified agencies will be prepared. Thereafter, pre-qualified agencies only would be invited to submit financial bid for the work. The empanelled contractor will have to pay cost of BOQ & EMD for participation in financial bid. The validity of pre qualification bid will be 120 days from the day of bid.

14.0 SAVING CLAUSE

No suit, prosecution or any legal proceedings shall lie against Prequalification Bid Inviting Authority or any person for anything that is done in good faith or intended to be done in pursuance of Prequalification.

15.0 JURISDICTION

In the event of any dispute arising out of the prequalification bid, such dispute would be subject to the jurisdiction of the Court of Patna or Honorable High Court of Bihar.

SECTION – IV
LETTER OF TRANSMITTAL

From

.....

To,

The Managing Director
Bihar Medical Services & Infrastructure Corporation Limited
Patna .

Sub: - Submission of pre-qualification document for the work of Construction of Government Medical College & Hospital, Bettiah, Bihar

Sir,

Having examined the details given in pre- qualification press notice and pre-qualification document of the above work I/We hereby submit the pre-qualification and other relevant information.

I/We hereby certify that all the statements made and information supplied in the enclose forms A to F and accompanying statement are true and correct.

1. I / We have furnished all information and details necessary for pre-qualification and have no further pertinent information to supply.
2. I / We submit the requisite certified solvency certificate and authorize the **General Manger, Bihar Medical Services & Infrastructure Corporation Limited, Patna** to approach the Bank issuing the solvency certificate to confirm the correctness thereof. I/We also authorize **General Manger, Bihar Medical Services & Infrastructure Corporation Limited, Patna** to approach individuals, employers firms and corporation to verify our competence and general reputation.
3. I/We submit the following certificates in support of our suitability technical know-how and capability for having successfully completed the following works.

Name of work

Certificate form

.....

.....

.....

Enclosures :

Seal of Applicant

Date of Submission

Signature of Applicant (S)

SECTION V

QUALIFICATION INFORMATION

FORM "A"

- 1 Financial Statement
 - a) Authorized Capital (Give Break Up) _____
 - b) Issued and paid up Capital _____
 - c) Annual turnover 2007-08 _____
for construction work
 - d) Annual turnover 2008-09 _____
for construction work
 - e) Annual turnover 2009-10 _____
for construction work
 - f) Annual turnover 2010-11 _____
for construction work.
 - g) Annual turnover 2011-12 _____
for construction work
 - h) Annual turnover 2012-13 _____
for construction work

Provide copies of annual reports or audited balance sheets, Profit and loss accounts along with Audit reports and statements for the last 6 years.

- 2 Details of loans and other financial commitments
 - 3 Current Financial Position Amount (in Rs.) As on date
 - a) Cash & Bank Balance _____
 - b) Current Assets _____
 - c) Current Liabilities _____
 - d) Working Capital _____
 - e) Net Worth _____
 - 4
 - a) Name and address of auditors
 - b) Can the employer make a No / Yes Written Permission reference to the Auditors directly?
Enclosed at page.
 - 5 Applicant's financial arrangements for the proposed work
Amount (in Rs.)
 - a) Own resources _____
 - b) Bank Credit _____
 - c) Others (Specify) _____
 - 6 Certificate of financial soundness from the Banker's of applicant. Enclosed at ` page _____
 - 7
 - a) Name and address of the Bankers (from whom references can also be obtained)
 - b) Can such reference be obtained directly by the Employer? No / Yes
- Authorization letter
Enclosed at page _____
- 8 Business Association to which the Company belongs
 - 9 Number of years experience as a Contractor

Signature of Applicant (s)

Form "B"

**Details of all works of similar class successfully completed during the last six years ending last day of
the Month, 31st March -2013**

Sl. No.	Title Location and Brief description of work	Value in crores	Client	Consultant	Commencement Date	Stipulated Date Of completion	Actual Date of Completion	Client Certificate at page	Litigation/ Arbitration pending/in progress with details	Remarks

* Indicate gross amount claimed and amount awarded by the Arbitrator.

** Performance certificate should be given by an officer not below the rank of Executive Engineer or equivalent and should be obtained in sealed cover.

Signature of Applicant(s)

Form "C"**Projects under Execution or Awarded**

Sl. No.	Title Location and Brief description of work	Value in crores	Client	Consultant	Commencement Date	Stipulated Date of completion	Actual Date of Completion	Name and address/Tel no. of officer to whom reference may be made	Litigation/ Arbitration pending/in progress with details	Remarks

** Performance certificate should be given by an officer not below the rank of Executive Engineer or equivalent and should be obtained in sealed cover.

Signature of Applicant(s)

Form "C1"**Works for which Bids already submitted**

Sl. No.	Description of work	Place and State	Name and address of employers	Tender value of works (Rs. in Crores)	Stipulated Date of completion	Date when decision is expected	Remarks, if any

Signature of Applicant(s)

Form "D"

Performance Report of works referred to in for "B" & "C"

- 1 Project Name and location _____
- 2 Clients, Owners reference name _____
- 3 Project Architects _____
- 4 Overall Cost of Project _____
- 5 Agreement No. and Amount _____
- 6 Date of Commencement, _____
date of Completion (Stipulated/Actual), current Status
- 7 Amount of compensation levied for delayed completion, if any _____
- 8 Amount of reduced rate item, if any _____
- 9 Performance reports _____

Quality of work -	Very good /Good /Fair/ Poor
Financial soundness -	Very good /Good /Fair/ Poor
Technical Proficiency -	Very good /Good /Fair/ Poor
Resourcefulness -	Very good /Good /Fair/ Poor
General behavior -	Very good /Good /Fair/ Poor

Date:

**Executive Engineer or
Project Manager or Equivalent**

Form "E"

STRUCTURE AND ORGANIZATION

- 1 Name and address of applicant _____
 - 2 Telephone No. / Telex No. / Fax No _____
 - 3 Legal status of the applicant (attach Copies of
Original document defining the legal status) _____
 a) An individual
 b) A proprietary firm
 c) A firm in partnership
 d) A limited company or corporation
 - 4 Particulars of registration with various
Government bodies (attached attested copy) _____
- | | |
|--|------------------|
| S.No. Organization / place of Registration | Registration No. |
| i. | |
| ii. | |
| iii. | |
| iv. | |
- 5 Name and Titles of Directors and officers with _____
Designation to be concerned with this work
 - 6 Designation of individuals authorized to act for _____
the organization.
 - 7 Was the applicant ever required to suspend _____
Construction for period of more than six months
Continuously after they commenced the construction?
If so, give the name of the project and reason for not
Completing the work
 - 8 Has the applicant, or any constituent partner _____
In case of partnership firm, ever abandoned.
The awarded work before its completion? If so
Give name so the project and reasons for abandonment.
 - 9 Has the applicant or any constituent partner _____
In case of partnership firm, ever been
Debarred / black listed for tender in any
Organization at any time? If so give details.
 - 10 Has the applicant or any constituent partner _____
in case of partnership firm, ever been convicted
By a court of law? If so give details.
 - 11 In which field of Civil Engineering Construction the applicant has specialization and interest?

 - 12 Any other information considered necessary _____
but not included above.

Signature of Applicant (s)

Form 'E-1'
Details of Technical & Administrative Personnel
To be employed for the work

Sl. No.	Designation	Total Number	Number Available for this	Name	Qualification	Professional Experience and details of work carried out	How Those would be involved in this work	Remarks
1	2	3	4	5	6	7	8	9

Signature of Applicant (s)

FORM 'F'

**Details of Construction Plant and Equipment Likely to be used in
Carrying out the work**

S. No.	Name of Equipment	Nos.	Capacity or type	Age	Condition	Ownership status			Current Location	Re marks
						Presently owned	Leased	To be purchas ed		
1	2	3	4	5	6	7			8	9

Earth moving Equipment

1. Excavators (various sizes)

Equipment for hoisting & lifting

1. Tower crane
2. Builder"s hoist

Equipment for concrete work

1. Concrete batching plant
2. Concrete pump
3. Concrete transit mixer
4. Concrete mixer (diesel)
5. Concrete mixer (electrical)

6. Needle vibrator (electrical)

7. Needle vibrator (Petrol)

8. Table vibrator (elec./petrol)

Equipment for building work

1. Block Making machine

2. Bar bending machine

3. Bar cutting machine

4. Wood thickness planer

5. Drilling machine

6. Circular saw machine

7. Welding generators

8. Welding transformers

9. Cube testing machine

10. M.S pipes

11. Steel shuttering

12. Steel scaffolding

13. Grinding / polishing machine

Equipment for transportation

1. Tippers

2. Trucks

Pneumatic equipment

1. Air compressors (diesel)

Dewatering equipment

1. Pump (diesel)

2. Pump (electric)

Power equipment

1. Diesel generators

Any other Plant / equipment

Signature of Applicant (S)

FORM 'G'

AFFIDAVIT

1. I the undersigned do hereby certify that all the statements made in the required attachments are true and correct.
2. The undersigned also hereby certifies that neither our firm M/S has been black listed or has abandoned any work in any government department , not any contract awarded to us for such works have been rescinded, during last five years prior to the date of this bid.
3. The undersigned hereby authorized and requests (s) any bank , person , firm or corporation to furnish pertinent information deemed necessary and requested by the Department to verify this statement or regarding my (our) competence general reputation .
4. The undersigned understand and agrees that further qualifying information may be requested, and agrees to furnish any such information at the request of the Department Project implementing agency.

(Signed by an Authorized Officer of the Firm)

Title of officer

Name of Firm

Date

UNDERTAKING

I the undersigned do hereby undertake that our firm M/s _____
would invest a minimum amount up to 25% of the value of the work during implementation of
the Contract.

(Signed by and Authorised Officer of the Firm)

Title of Office

Name of firm

DATE

**SAMPLE FORMAT FOR EVIDENCE OF ACCESS TO OR
AVAILABILITY OF CREDIT FACILITIES
BANK CERTIFICATE**

This is to certify that M/s _____ is a reputed company with a good financial standing.

If the contract for the work, namely _____ awarded to the above firm, we shall be able to provide overdraft/credit facilities to the extent Rs _____ to meet their working capital requirement for executing to the above contract during the contract period.

(Signature)

Name of Bank

Senior Bank Manager

Address of the Bank

16574815
21/8/12

बिहार सरकार
पथ निर्माण विभाग

पत्रांक-10-6/नियम-02/2010 - 8131 (5) पटना, दिनांक 24/7/12

प्रत्यय अमृत
सचिव

सेवा में,

प्रधान सचिव/सचिव, बिहार, पटना।
जल संसाधन विभाग, बिहार, पटना।
ग्रामीण कार्य विभाग, बिहार, पटना।
भवन निर्माण विभाग, बिहार, पटना।
लोक स्वास्थ्य अभियंत्रण विभाग, बिहार, पटना।
नगर विकास एवं आवास विभाग, बिहार, पटना।
योजना एवं विकास विभाग, बिहार, पटना।
नगरानी विभाग, बिहार, पटना।
लघु जल संसाधन विभाग, बिहार, पटना।
ऊर्जा विभाग, बिहार, पटना।

विषय :- Standard Bidding Document आधारित निविदाओं में Joint Venture के रूप में भाग लेने हेतु Joint Venture के शर्तों के उपबंध के संबंध में।

महाशय,

निदेशानुसार उपर्युक्त विषय पर आपका ध्यान आकृष्ट करते हुए कहना है कि राज्य में लागू Standard Bidding Document के Instruction to Bidders Chapter के कंडिका-4.4 में रुपये 10.00 करोड़ से अधिक प्राक्कलित राशि के निविदाओं में संवेदकों द्वारा Joint Venture के रूप में भाग लेने का प्रावधान है। किन्तु Joint Venture के लिए Criteria एवं Guideline का उपबंध नहीं होने के कारण इसके कार्यान्वयन हेतु मार्गदर्शन की अपेक्षा की जाती रही है।

तदनुसार सम्यक विचारोपरांत एवं सरकार के अनुमोदनोपरांत Standard Bidding Document में Joint Venture के लिए सामान्य Criteria एवं Guideline तथा Format for joint venture agreement का प्रावधान निम्नवत् किया जाता है :-

Criteria for Joint venture participating in the bids for procurement of civil works.

1. Bids from joint venture are only allowed for the works having estimated cost more than 10.00 cr. Bids submitted by a joint venture (JV) of not more than a total of three firms as partners shall comply with the following requirements :-

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02/8/12

304/12

- 1.1 There shall be a Joint Venture Agreement (Refer Annexure-I) specific for the contract package between the constituent firms, indicating clearly, amongst other things, the proposed distribution of responsibilities both financial as well as technical for execution of the work amongst them. For the purpose of this clause, the most experienced lead partner will be the one defined. A copy of the Joint Venture agreement in accordance with requirements mentioned in Annexure-I shall be necessarily submitted with the bid.
- 1.1.1 Alternatively, a letter of intent to execute a JV in the event of successful bid shall be signed by all partners of JV and submitted with the bid together with a copy of the proposed agreement. Pursuant to the foregoing, the JV shall include among other things, the joint venture's objectives, the proposed management structure, the contribution of each partner to joint venture operation, the commitment of the partners to joint and several liability for due performance, recourse/sanctions within the joint venture in the event of default or withdrawal of any partner and arrangements for providing the required indemnities.
- 1.1.2 The JV so formed shall also have to be registered with the concerned department after issue of LOA but before the agreement.
- 1.2 The bid, and in the case of the successful bidder, the form of agreement, etc, shall be signed and /or executed in such a manner as may be required for making it legally binding on all partners (including operative parts of the ensuing contract in respect of Agreement of Arbitration, etc). On award of work, the Form of Agreement and Contract Documents shall be signed by all partners of the Joint Venture to conclude Contract Agreement.
- 1.3 Lead partner shall be nominated as being partner-in-charge; and this authorization shall be evidenced by submitting a power of attorney signed by the legally authorized signatories of all the partners.

- 1.4 The partner-in-charge shall be authorized to incur liabilities and to receive instruction for and on behalf of the partners of the Joint venture, whether jointly or severally and entire execution of the Contract (including payment) shall be carried out exclusively through the partner-in-charge. A copy of the said authorization shall be furnished with the bid.
- 1.5 All partners of the Joint Venture shall be liable jointly and severally for the execution of the contract in accordance with contract terms, and a relevant statement to this effect shall be included in the authorization mentioned under sub clause (1.3) above as well as in the Form of tender and the Form of Agreement (in case of a successful bidder).
- 1.6 In the event of default, all the partners of the Joint venture will retain the full and undivided responsibility for the performance of their obligations under the contract and/or for satisfactory completion of the works.
- 1.7 The bid submitted shall include all the relevant information as required under the provisions of sub-clause 4.5 of ITB and furnished separately for each partner. The requirement of key plants & equipments construction equipments as per Annexure I of SBD testing equipment for establishing field laboratory key personnel to be employed on contract work as per Annexure II of SBD shall be counted altogether for the partners it shall be less than the requirement.
- 1.8 The bank guarantee/other suitable instrument in shape of bid security shall be issued in the name of JV and pledged in favor of employer.
2. Each partner of the JV must produce:
 - 2.1 The Permanent account number (PAN) of Income Tax
 - 2.2 An affidavit through 1st class Executive Magistrate that the information furnished with the bid documents is correct in all respect; and
 - 2.3 Such other certificates as defined in the Appendix to ITB. Failure to produce the certificates shall make the bid non-responsive.

3. Each bidder must demonstrate:-

- 3.1 Availability for construction work, either owned, or on lease or on hire, of the key equipment stated in the Appendix to ITB including equipments required for establishing field laboratory to perform mandatory test and those stated in the Appendix to ITB. The requirement of key plants & equipments construction equipments as per Annexure I of SBD testing equipment for establishing field laboratory key personnel to be employed on contract work as per Annexure II of SBD shall be counted altogether for the partners it shall be less than the requirement.
- 3.2 Availability for construction work of technical personnel as stated in the Appendix to ITB. The requirement of key plants & equipments construction equipments as per Annexure I of SBD testing equipment for establishing field laboratory key personnel to be employed on contract work as per Annexure II of SBD shall be counted altogether for the partners it shall be less than the requirement.
- 3.3 The joint venture must satisfy collectively the criteria laid down in para 3.1 & 3.2 above.
- 3.4 Liquid assets and/or credit facilities, net of other contractual commitments and exclusive of any advance payments which may be made under the Contract, of not less than the amount specified in the Appendix to ITB.
- 3.5 The bidder must not have in his employment.
 - 3.5.1 The near relations (defined as first blood relations, and their spouses, of the bidder or the bidder's spouse) of persons. The bidder must produce an affidavit stating that the near relations of the following departmental officers are not in his employment:
JE/AE/EE/SE/CE/E-in- C & Divisional Accountant of any works department of Bihar State.

3.5.2 Without Government permission, any person who retired as gazetted officer within the last two years of the rank and from the departments. The bidder must produce an affidavit stating the names of retired gazetted officer (if any) in his employment who retired within the last two years with the following ranks from the departments listed below:

JE/AE/EE/SE/CE/E-in-C & Divisional Accountant of any works department of Bihar State.

In case there is no such person in his employment, his affidavit should clearly state this fact.

4. To qualify for a package of contracts made up of this and other contracts for which bids are invited in the Notice Inviting Tender, the bidder must demonstrate having experience and resources sufficient to meet the aggregate of the qualifying criteria for the individual contract.
5. If bidder is Joint venture, the partners would be limited to three (including lead partner). Joint venture firm shall jointly and severally responsible for completion of the project. Joint venture must fulfil the following minimum qualification requirement.
 - 5.1 The lead partner shall meet not less than 50% (fifty percent) of qualification criteria given in sub-clause 4.2, 4.5 A, 4.5 B, 4.7 & 4.8 of ITB.
 - 5.2 Each of the remaining partners shall meet not less than 25% (Twenty five percent) of all the qualifying criteria given in sub-clause 4.2, 4.5 A, 4.5 B, 4.7 & 4.8 of ITB.
 - 5.3 However in case one of the joint ventures partner is proposed to be included primarily to provide financial strength to the joint venture, such joint venture partner shall have to commit to provide liquidity support to the project to the extent of 10 % of the value of contract.
 - 5.4 The joint venture must also collectively satisfy the subject of the criteria of clause 4.2, 4.5 A, 4.5B, 4.7 and 4.8 of ITB for this purpose the relevant figures for each of the partners shall be 100% or more.

- 5.5 In the event that the Employer has caused to disqualify under clause 4.8 of ITB and the constitutions stated below all of the Joint Venture partners will be disqualified.
- 5.6 Joint venture applicants shall provide a certified copy of the Joint venture Agreement in demonstration of the partners undertaking joint and several liabilities for the performance of any contract entered into with the bid.
- 5.7 The available bid capacity of the JV as required under clause 4.7 of ITB below will be applied for each partner to the extent of his proposed participation in the execution of the work. The total bid capacity available shall be more than estimated contract value.

The available bid capacity will be calculated as under

Assessed Available Bid capacity = $(A * N * M - B)$

Where

- A = Maximum value of civil engineering works executed in any one year during the last five years (updated to the price level of the last year at the rate of 8 percent a year) taking into account the completed as well as works in progress.
- N = Number of years prescribed for completion of the works for which bids are invited.
- M = 3
- B = value, at the current price level, of existing commitments and on-going works to be completed during the period of completion of the works for which bids are invited.

Note: The statements showing the value of existing commitments and on-going works as well as the stipulated period of completion remaining for each of the works listed should be countersigned by the Engineer in charge, not below the rank of an Executive Engineer or equivalent.

6. Sub-Contractor's (duly authorized) experience and resources shall be taken into account in determining the bidder's compliance with the qualifying criteria. The sub contractor's role may be verified by the employer.

7. Qualification of a joint venture does not necessarily qualify any of its partners individually or as a partner to any other joint venture. In case of dissolution of a joint venture, each one of the constituent firms may qualify if they meet all the qualification requirements subject to the written approval of the Employer.
8. The rescinding of contract of a joint venture on account of reasons other than non-performance, such as most experienced partner of joint venture pulling out, court direction leading to breaking up of a joint venture before the start of work, which are not attributable to the poor performance of the contractor will, however, not affect the qualification of the individual partners.

विश्वासभाजन

(प्रत्यय अमृत)
सचिव,

ज्ञापक-प्र0-6/नियम-02/2010 - 8131 / पटना, दिनांक 14-8-12
प्रतिलिपि :- सभी अभियंता प्रमुख, सभी कार्य विभाग/ सभी मुख्य अभियंता, सभी कार्य विभाग/ सभी अधीक्षण अभियंता, सभी कार्य विभाग एवं सभी कार्यपालक अभियंता, सभी कार्य विभाग, को सूचनार्थ एवं आवश्यक कार्रवाई हेतु प्रेषित।

(प्रत्यय अमृत)
सचिव,

बिहार सरकार
महानिरीक्षण विभाग

ज्ञापक : महानिरीक्षण विभाग (प्र0)-02-विधि-81/पटना दिनांक 14-8-12

प्रतिलिपि सभी मुख्य अभियंता/ अधीक्षण अभियंता/ कार्यपालक अभियंता को सूचनार्थ एवं आवश्यक कार्रवाई हेतु प्रेषित।

(जी.पी.ए.ए.)
अभियंता - प्रमुख

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Annexure-1

Format for Joint Venture Agreement

If the application is made by a joint venture of two or more firms (limited to three firms), the evidence of clear mandate (i.e., in the form of respective Board Resolution duly authenticated by competent authority) by such two or more firms willing to form Joint Venture among themselves for the specified projects should accompany duly recognizing their respective authorised signatories signing for and on behalf of the respective Firms for the purpose of forming the Joint Venture. A certified copy of power of attorney to the authorized representatives, signed by legally authorized signatories of the all the firms of the joint venture shall accompany the application. The JV agreement shall be signed by the authorized representative of the Joint Venture. The JV Agreement shall need to be submitted consisting but not limited to the following provision:-

- a. Name, style and project (s) specific JV with head Office address.
- b. Extent (or Equity) of participation of each party in the JV.
- c. Commitment of each party to furnish the Bond money (i.e., Bid Security, performance security and security for Mobilisation Advance) in proportion to his participation in the JV.
- d. responsibility of each partner of JV (in terms of Physical and Financial involvement)
- e. Working capital arrangement of JV
- f. Operation of separate bank account in the name of JV to be operated by at least one foreign partner and one local partner. In case of JV among local partners, all the partners are required to operate.
- g. Provision for cure in case of non-performance of responsibility by any party of the JV.
- h. Provision that NEITHER party of the JV shall be allowed to sign, pledge, sell or otherwise dispose all or part of its respective interests in JV to any party including existing partner (s) of the JV. The Employer derives right for any consequent action (including blacklisting) against any or all JV partners in case of any breach in this regard.
- i. Management Structure of JV with details.
- j. Lead partner to be identified who shall be empowered by the JV to incur liabilities on behalf of JV.
- k. Parties/firms committing themselves to the Employer for jointly and severally responsible for the intended works.
- l. The Power of Attorney shall be duly notarized.
- m. Any relevant detail.